

**(DRAFT FORMAT FOR MOU TO BE SIGNED BETWEEN RESEARCH  
INSTITUTE AND PCRA BEFORE RELEASE OF GRANT-IN-AID)**

**MEMORANDUM OF UNDERSTANDING**

This **MEMORANDUM OF UNDERSTANDING (MOU)** made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_(month), Two Thousand and \_\_\_\_\_(year), between \_\_\_\_\_ having its registered office at \_\_\_\_\_ (hereinafter called **Project Developer**, which expression shall, unless it be repugnant to the context or contrary to the meaning thereof include its successors in interest, legal representatives and permitted assignees).

AND

**PETROLEUM CONSERVATION RESEARCH ASSOCIATION (PCRA)**, a registered Society under the aegis of Ministry of Petroleum & Natural Gas, Government of India, having its head office at Sanrakshan Bhavan, 10 - Bhikaji Cama Place, New Delhi-110066, (hereinafter referred to as "PCRA" which expression shall, unless it be repugnant to the context or contrary to the meaning thereof include its successors in interest, legal representatives and permitted assignees).

Definitions of the words wherever they are used in this MOU will be as under:

**"SCM"** - Screening Committee Meeting of PCRA.

**"GRANT / GRANT-IN-AID"** shall mean funding by PCRA for approved Research & Development Projects.

**"FUNDING AGENCY"** shall mean PCRA.

**"PROJECT"** shall mean project proposal(s) undertaken by Project developer for research and new developments and duly approved by SCM

**"PROJECT DEVELOPER"** shall mean the Research Institute undertaking the project

**"BACKGROUND INTELLECTUAL PROPERTY"** shall mean any or all intellectual property including patents, patent applications, copyright, trademarks or designs which are developed individually / jointly / severally by the Project developer prior to the signing date of this MOU.

**“INTELLECTUAL PROPERTY RIGHTS”** (IPR) shall mean any or all intellectual property including patents, patent applications, copyright, trademarks or designs which are developed by Project developer under the PROJECT.

**“ZERO DATE”**: The Zero Date shall mean the date of release of first payment by PCRA to Project developer or 30 days from signing of MOU, whichever is earlier.

**“COMPLETION PERIOD”**: The duration for the PROJECT (including subsequent time extensions, if any) as approved, for completing the activities as defined in the scope of work of this MOU, defined in months from the Zero Date.

**“COMPETENT AUTHORITY”** shall mean Executive Director (ED) of PCRA

### PREAMBLE

A. AND WHEREAS **PROJECT DEVELOPER** is a premier Research Institute and is involved in research and development of technologies / products towards petroleum conservation and environment protection and has developed, over the years, experience and capabilities in these areas.

B. AND WHEREAS **PCRA**, through its R&D Department, strives to promote Research, Development and Deployment efforts aimed at petroleum conservation and environment protection; to support and facilitate efforts for adoption and dissemination of fuel efficient technologies and substitution of petroleum products with alternate fuels and renewables.

C. WHEREAS, the Project titled “\_\_\_\_\_” (hereinafter called the “PROJECT”) has been considered and approved at a total Project cost of **Rs. \_\_\_\_\_ lakhs. (Rs. \_\_\_\_\_ only)** and completion period of \_\_\_\_\_ months.

The breakup of the sanctioned Project cost shall be as under:

- 1) \_\_\_\_\_ (in lakh) as grant/grant-in-aid by PCRA to PROJECT DEVELOPER
- 2) \_\_\_\_\_ (in lakh) to be internally funded by PROJECT DEVELOPER

D. AND WHEREAS, the intellectual property i.e. know-how/ process/ design/ technique generated in the project shall be jointly owned by PCRA and PROJECT DEVELOPER. The Parties may use the IP for their use and for any projects in a manner set out below. Notwithstanding anything to the contrary contained herein, PROJECT DEVELOPER may use the results for academic and research purposes. PROJECT DEVELOPER is also entitled to publish keeping in mind the protection of IP.

E. The completion period for the PROJECT shall be for \_\_\_\_ months from the Zero Date.

THEREFORE, it is agreed by the PROJECT DEVELOPER and PCRA, through the instrument of this MOU as follows:

### **Clause 1 - Scope of MOU**

1.1 This MOU details the terms and conditions regarding the PROJECT to be carried out by PROJECT DEVELOPER, the rights and obligations of all the parties with respect there to and the usufructs thereof and the financial arrangements between the PROJECT DEVELOPER and PCRA. The complete project proposal submitted and accepted by SCM is attached as **Annexure A**, Milestones & Timelines have been attached as **Annexure B** and Head wise project cost is attached as **Annexure C**, expenditure statements as in **Annexure D**, **Annexure E** as the Format for mandate towards e-payment, **Annexure F** as the Format for Draft / Final Report, and **Annexure G** as the Format for Project Progress Report

1.2 The PROJECT DEVELOPER would be responsible for successful completion of the PROJECT and shall be wholly responsible for fulfilling the objectives of the project.

### **Clause 2 - Objectives of the Project**

2.1 \_\_\_\_\_

### **Clause 3 - General responsibilities**

3.1 The PROJECT DEVELOPER shall undertake the PROJECT activities as per approved project proposal attached as **Annexure A**.

3.2 The PROJECT DEVELOPER may share and utilise the Background Intellectual Property to the extent necessary in meeting the defined objectives and scope of work / deliverables under the PROJECT.

3.3 The PROJECT DEVELOPER shall be responsible for interacting with any outside party for but not limited to purchase of equipment / hardware / software, construction & installation etc. required for the PROJECT for carrying out experiments to fulfil the objectives of the PROJECT.

3.4 The PROJECT DEVELOPER shall ensure that no procurement relating to any non-recurring expenses or major equipment purchases shall be undertaken in the last three months for a PROJECT with completion period of less than or equal to two years or in the last six months for a PROJECT with completion period of more than two years since the same shall not be entitled to any payment from the grant by PCRA.

Though in the exceptional situation that an unprecedented requirement arises such as to be vital to timely completion of the project, then such procurement may be allowed on a request from the developer as approved by PCRA without any additional funding.

3.5 The PROJECT DEVELOPER shall submit Periodic progress reports (as per format at **Annexure G**) and expenditure statements (as per format at **Annexure D**) in respect of project to PCRA on quarterly basis without fail. These documents must reach PCRA office within 30 days on completion of each quarter. The progress report should clearly indicate targets mentioned in **Annexure - B** as completed / in progress / yet to take off. In addition, details of institution contribution, if any, for the project, to be mentioned in the periodic expenditure statements separately.

3.6 The PROJECT DEVELOPER to provide all relevant data / worksheet / report / calculation / etc., in both soft and hard form with PCRA in case PCRA wishes to conduct Techno-economic assessment of the project / outcome of the project. If PCRA needs to conduct the techno-economic assessment through any 3<sup>rd</sup> party, relevant data needs to be shared with the 3<sup>rd</sup> party under intimation and approval of PCRA. The PROJECT DEVELOPER to cooperate and provide all relevant support required in this regard.

3.7 PCRA reserves the right to seek any information/visit the actual site/laboratory at any point of time. A team of PCRA / member of screening committee and the institute officials may review the status of the project from time to time. One official of PCRA may also get associated with the PROJECT DEVELOPER as co-investigator at the discretion of PCRA. Nomination, if any, may be indicated later on.

3.8 PROJECT DEVELOPER to submit draft technical completion report regarding the project to PCRA (one hard copy and one soft copy) within one month of completion of the project. The report should contain all relevant data, designs, detailed drawings, bills of materials, vendors for each item, approximate cost of each item, operation and maintenance procedures etc. as applicable. In the draft technical completion report, following shall be indicated:

- i. Energy already saved at the time of writing the report & value thereof in million tons of oil equivalent (MTOE).
- ii. Average Energy being saved per day at the time of writing report & value thereof.
- iii. Estimate of energy saving in next one year & futuristic view

3.9 PROJECT DEVELOPER will be required to make a presentation about the project work to the SCM for its review, comments and approval of the project, upon completion of project and submission of draft completion report. After incorporating comments of the SCM, if any, in the draft report, final technical report (both hard and soft copy) will be submitted to PCRA within one month of the date of SCM.

3.10 After completion of the project the PROJECT DEVELOPER may be required arrange approval of technology / equipment /appliances from appropriate authorities like BIS/ Pollution Control Boards etc. The PCRA will provide all possible assistance for the same.

3.11 On completion of the project, PROJECT DEVELOPER would pass on the technology to interested entrepreneur / commercial house for commercialization of the technology/ equipment/ appliance and assist in implementing the technology. PCRA would assist in commercialization of the developed technology. However, in case any revenues are generated, this should be shared equally with PCRA. Technology transfer fee, license fee and royalty if any shall be equally shared between PCRA & the institute. Quantum of such fee to be by discussion between PCRA and PROJECT DEVELOPER.

3.12 The PROJECT DEVELOPER will prepare one film of about 10-15 minutes on the PROJECT, its objective, outcome and way forward for implementation along with brochure within the above PCRA grant for dissemination of project findings for the benefit of masses. This film to be shared with PCRA for its use at discretion during mass campaigns / awareness programs.

3.13 All out efforts to be done towards commercialization / popularization of the technology, for which seminars / meetings / etc may organized with various stakeholders and other agencies and with the help of PCRA. A detailed presentation / discussion to be made about the new technology. Agencies/consultants developed in the area may also be invited to such seminars.

3.14 If any research paper/article is published in national or international magazine or journal etc by PROJECT DEVELOPER about the project, it shall attribute the work to the grant by PCRA & only after obtaining written consent of PCRA which shall not be unreasonably denied.

- 3.15 If PROJECT DEVELOPER is to make any application for receiving any award or any award is received based on this PROJECT, it shall be in joint name with PCRA.
- 3.16 The intellectual property i.e. know-how/ process/ design/ technique generated in the project shall be jointly owned by PCRA and the PROJECT DEVELOPER. In case a patent is to be obtained, the PROJECT DEVELOPER will file a patent application jointly in the name of PROJECT DEVELOPER and PCRA. The cost for the same will be shared equally by PCRA and PROJECT DEVELOPER.
- 3.17 PROJECT DEVELOPER will send the report to relevant agencies, if any, who can take corrective actions based on finding of the report along with your recommendation, under intimation to PCRA.
- 3.18 The interest earned by PROJECT DEVELOPER on the funds sanctioned and paid by PCRA will be treated as amount paid by PCRA and must be shown as such in the accounts of the project. Also the interest earned on such amount should be reported regularly to PCRA.
- 3.19 PROJECT DEVELOPER to return back the unutilized sanctioned amount, if any, after completion of project. TDS deducted amount, if any, will be considered as grant-in-aid. Amount will be released only after completion of target and utilization of previous instalments with actual expenditure and committed/Tender raised/ order placed values. Amount will be released only after expiry of period against the target.
- 3.20 CA audited head wise expenses for annual expenditure statement (clearly indicating actual expenses incurred against PCRA grant issued / to be issued and also clearly indicating any advance paid for future job / future material supply for the project against PCRA grant issued / to be issued) and CA audited annual utilization certificate incurred up to 31st March of each financial year shall be submitted by 30th April to PCRA. CA audited accounts means the accounts audited by authorized chartered accountant / statutory auditors and not by internal auditors or accounts heads. Audited statement should accompany copies of documentary evidence of any work order issued and Invoice / bill specially for capital & high value items. Because expenses statement also shall be submitted to PCRA immediately after completion of the project followed by audited accounts. In addition, proof of beneficiary contribution for the project, if any, duly audited by Chartered Accounts and verified by PROJECT DEVELOPER are required to be provided to PCRA in respect of each beneficiary.

- 3.21 The PROJECT DEVELOPER will maintain separate audited accounts for the project. The accounts of the grantee institution will be open to inspection by the sanctioning authority / audit whenever the institution is called upon to do so.
- 3.22 If expenditure statement and utilization certificate against the project is not audited by CA because of audit by CAG, then documentary proof of audit by CAG to be submitted to PCRA by 30th April for previous financial year up to 31st March and internal audited statement as per clause 4.111 above to be submitted.
- 3.23 The PROJECT DEVELOPER to provide the copy of invoice / payment /work order /etc towards proof for expenditure towards capital items / procurement of software / conducting seminar / conducting technical meet / consultancy fee / payment towards manpower/etc.
- 3.24 PCRA will provide a total grant-in-aid as mentioned. No Cost escalation will be allowed. The head wise/ items wise breakup of the sanctioned amount from PCRA is enclosed in **Annexure-C**.
- 3.25 PROJECT DEVELOPER will be required to ensure completion of project within the scheduled completion period. In case extension is required, same may be granted for a further period of 06 months or part thereof subject to justified and tenable reasons.
- 3.26 In case of change in Project-in-charge / Principal investigator, for any reason, necessary prior information to be provided to PCRA.
- 3.27 PROJECT DEVELOPER shall submit statement of expenditure at the time of submission of invoices and utilisation certificate (**Annexure-D**) on a half yearly basis, to PCRA. The un-audited statement of account in respect of the grant-in-aid received from PCRA shall be submitted before 31st May of each financial year and the audited statement shall be submitted subsequently by the end of calendar year.
- 3.28 PROJECT DEVELOPER shall ensure that initial invoice is raised not later than 15 days from the date of signing of the MOU.
- 3.29 PROJECT DEVELOPER shall procure the assets, out of the grant-in-aid received from PCRA, in line with their in-house procurement procedures. However, the lien over the physical assets purchased or acquired by PROJECT DEVELOPER out of the grant-in-aid shall vest with PCRA, till buy back / disposal of the assets.
- 3.30 During the period of lien, the PROJECT DEVELOPER shall not treat the assets acquired from the grant-in-aid as their own assets in the books of accounts but shall disclose their holding in the notes to accounts.

#### Clause 4 - Payment Terms

- 4.1 PCRA shall be releasing 25% of approved PCRA's contribution for the project with maximum limit of Rs 10 Lakhs as advance towards starting of the research project. The PROJECT DEVELOPER to raise invoice accordingly.
- 4.2 The last 10% of the PCRA grant shall be released on submission and acceptance of final report by SCM of PCRA
- 4.3 The balance 65% of the grant-in-aid shall be released in maximum 04 instalments. These instalments shall be against actual progress vis-à-vis the milestones (as per **Annexure - B**) and receipt of expenditure statement. In the 5<sup>th</sup> instalment, institute shall be paid only the excess of actual total expenditure above the advance already paid.

Installment No	Nature of Payment
1	Advance @25% of grant-in-aid with maximum of Rs. 10 lakh
2	Actual payment as per expenditure statement
3	-do-
4	-do-
5	Difference of actual expenditure (as per expenditure statement) and payment already made.
6	Final 10% against submission and acceptance of final report

- 4.4 Tax deduction at source will be made as per the provisions of the Income Tax Act. If your organization is exempted from TDS, please submit valid certificate from IT authorities before or at the time of raising invoice. The institution has to return back the amount left unutilized out of total released amount, if any, after completion of project. TDS amount deducted, if any, will be considered as released amount to the institution. Institution may claim for the TDS deduction certificate, if any TDS is deducted.
- 4.5 The PCRA's contribution towards grant in aid is inclusive of GST if not mentioned explicitly.
- 4.6 Payments shall be released through RTGS/NEFT only. Institute to provide the bank details duly verified by bank/copy of cheque as per format attached as **Annexure E**.
- 4.7 For release of 1<sup>st</sup> instalment of advance grant-in-aid, institute is required to submit the following - Signed duplicate copy as acceptance of the terms and conditions, Invoice for 1<sup>st</sup> instalment amount, RTGS/NEFT details for e-payment in PCRA



format. Certified copy of PAN issued by Income Tax Department, TDS exemption certificate from IT Dept. if applicable.

#### **Clause 5 - Duration and Completion Period of the PROJECT**

- 5.1 The PROJECT shall be completed within the time period as mentioned in the Preamble of this MOU subject to such extension as agreeable to the parties.
- 5.2 In case of delay attributable to PCRA, on account of releasing payment to the PROJECT DEVELOPER against the initial invoice/s, Zero Date shall be the date of payment release by PCRA to the PROJECT DEVELOPER.
- 5.3 The Project shall be deemed to have been successfully completed by the PROJECT DEVELOPER after acceptance of the deliverables and Draft Report by the SCM.
- 5.4 On acceptance of the PROJECT completion by the SCM, the Final report incorporating the comments of SCM / PCRA, shall be submitted by the PROJECT DEVELOPER as per **Annexure-F**. The final report will clearly indicate that all items / deliverables referred in the scope of work have been satisfactorily completed. One copy of the final report along with a soft copy on appropriate media will be submitted to PCRA.

#### **Clause 6 - Effective duration of MOU**

- 6.1 This MOU shall be effective from the date of signing the MOU.
- 6.2 The validity of the MOU will be from the date of signing of MOU till the duration of PROJECT (including time extension granted, if any) plus 12 months or till closure of the PROJECT, whichever is earlier.
- 6.3 During its duration, MOU may be extended subject to approval of competent authority
- 6.4 During its duration, MOU may be terminated / foreclosed by a prior notice of not less than one month by the PROJECT DEVELOPER / PCRA. However, the final decision regarding any termination / foreclosure shall be based on the decision of the competent authority.
- 6.5 In the event of termination / foreclosure of MOU with PROJECT DEVELOPER, PCRA shall be entitled for refund of an amount proportional to the quantum of unfinished work after deducting the expenditure incurred /committed by PROJECT DEVELOPER. Similarly, in case of termination of this MOU by PCRA, PROJECT DEVELOPER shall be entitled to an amount of portion matching the work thus done so far or expenses incurred/committed.

6.6 The amount to be so paid in either of the above case under this MOU shall be settled mutually and decision of competent authority is final and binding.

#### **Clause 7 - Commitment Fee**

7.1 PROJECT DEVELOPER in accordance with MOU, shall complete the entire PROJECT within the completion period as mentioned in the Preamble. The date of commencement of project shall be as per clause 5 of this MOU

7.2 However, in case of any delay in the PROJECT completion due to any reasons/ circumstances not attributable to the PROJECT DEVELOPER, the matter with full justification shall be referred to competent authority, who will have the power to sanction time extension for the PROJECT.

7.3 If there is any delay in the completion of the PROJECT beyond approved extension by competent authority, PCRA shall (without prejudice to any right of PCRA on this behalf) be entitled to charge from PROJECT DEVELOPER @ 2% per month of the PCRA's contribution to the PROJECT DEVELOPER, subject to a maximum ceiling of 10% of PCRA's contribution in the total project cost.

#### **Clause 8 - Force Majeure**

Neither PROJECT DEVELOPER nor PCRA shall be held responsible for non-fulfilment of their respective obligation(s) under this MOU due to the exigency of one or more of the force majeure event(s) such as, but not limited to Acts of God, War, Flood, Earthquake(s), Strike(s), Lockout(s), Epidemic, Pandemic, Riot, Civil Commotion etc. provided on the occurrence and cessation of any such event, the party affected thereby, shall give a notice in writing to the other party within one month of such occurrence or cessation. If the force majeure conditions continue beyond 6 (six) months, both the parties shall jointly decide about the future course of action. The Parties recognize the current pandemic situation will have an impact on the execution of the work.

#### **Clause 9 - Notices**

All notices and other communication required to be served on PCRA under the terms of this MOU, shall be considered to be duly served, if the same shall have been delivered to, left with or posted by registered mail or courier or e-mail to PCRA HQ at its last known address of businesses.

Similarly, any notice to be given to PROJECT DEVELOPER shall be considered to be duly served, if the same shall have been delivered to, left with or posted by registered mail or courier or e-mail is sent to PROJECT DEVELOPER at their registered addresses.

**Clause 10 - Amendment to the MOU**

Power to make such amendment / modification / addendum rests only with Executive Director, PCRA. The modifications / changes shall be effective from the date on which they are made / executed, unless otherwise agreed to.

**Clause 11 - Arbitration**

This MOU will be governed by and construed in accordance with the laws of India. All disputes, controversies or claims arising out of, or in connection with, this MOU shall be finally settled by arbitration under the Rules of Delhi High Court Arbitration Centre or Indian Council of Arbitration (ICA) by one or more arbitrators appointed in accordance with the said Rules. The seat of the arbitration shall be New Delhi, India and the language of the arbitration shall be English.

**Agreed and Accepted**

For The Research Institute	For PCRA
Seal & Signature:  Name:  Designation:  Address:	Seal & Signature:  Name:  Designation:  Address: Sanrakshan Bhavan, 10 Bhikaji Cama Place, New Delhi 110066

**Attachments:**

Annexure A: complete project proposal submitted and accepted by SCM

Annexure B: Milestones & Timelines

Annexure C: Head wise project cost

Annexure D: Format for utilisation certificate

Annexure E: Format for mandate towards e-payment

Annexure F: Format for Draft / Final Report

Annexure G: Format for Project Progress Report

**Annexure-B****Milestones for R&D Project: -**

Sl. No	Target	Period	
		From	To
1			

**Annexure-C****HEAD WISE PROJECT COST**

Sl. No	Activity	PCRA (Rs. In lakhs)	Institute (RS.in lakhs)	Total (Rs. In lakhs)
1	Capital items			
2	Chemical/Raw materials			
3	Consumables			
4	Utilities			
5	Consultancy			
6	Travel			
7	Stationery			
8	Manpower			
9	Workshop/Seminar			
10	Miscellaneous/Contingency			
	Total:			
	Overhead @ 10%			
	GST @ as applicable			
	Total cost including GST and overhead			

<b>Utilization Statement of Expenditure</b>								
<b>for the period _____ to _____</b>								
<b>Sl</b>		<b>Funds Allocated as per MoU (RS)</b>	<b>Fund released by PCRA (RS)</b>		<b>Expenditure Incurred (RS)</b>		<b>Balance (RS)</b>	<b>Remarks</b>
<b>No.</b>			<b>Till previous Installment</b>	<b>Current Installment</b>	<b>Till previous Installment</b>	<b>Current installment</b>		
1	Capital items							
2	Chemical/ Raw materials							
3	Consumables							
4	Utilities							
5	Consultancy							
6	#Travel							
7	Stationery							
8	Manpower							
9	Workshop/Seminar							
10	Miscellaneous/Contingency							
11	Overhead 10%							
12	GST@18%							
	<b>Total</b>							

**#Certify that the travelling expenditure are related to the project only.**

Copy of proof of expenditure towards (1), (5), (8), (9)

**Principal Investigator:**

**Competent Financial/Audit authority**

**Head of the Institution**

**Date:**

**Date:**

**Date:**

**(FORMAT BANK MANDATE)**

Date:

To

Petroleum Conservation Research Association  
Sanrakshan Bhawan, 10, Bhikaji Cama Place, New Delhi - 110066

**BANK DETAILS & OTHER DETAILS**

1	Vendor Name as per Bank	
2	Address:	
3	State	
4	Pin Code	
5	Contact Person Name	
6	Mobile Number	
7	E-Mail address	
8	Bank Name	
9	Address of the Branch	
10	Bank Account Number	
11	Bank Branch IFSC Code	
12	PAN Number	
13	Name as per Pan Card	
14	GST number/ ARN number	
15	GSTIN Registration Type (Composition /Regular/ Unregistered)	
16	Remarks	

I/We, hereby declare that the particulars given above are correct.

**(Signature of authorized person with seal)**

**Note: Please attach a blank cancelled cheque or photocopy of a cheque issued by your bank relating to your above account for verification. Please attach copy of PAN.**

**FORMAT FOR DRAFT REPORT / FINAL REPORT**

**The format of the draft / final report shall be as following:**

1. Cover page
2. Copyright
3. Executive Summary
4. Acknowledgement
5. Contents
6. Introduction
7. Objective
8. Scope of work
9. Approach / Methodology
10. Data collection and Analysis, if applicable
11. Evaluation / Results & Discussion
12. Conclusions
13. Future scope of work / Way forward / Commercialization / Potential
14. Nomenclature
15. References
16. Appendices, if any.
17. List of Assets purchased out of grant-in-aid
18. Details of IPR generated during the project



**FORMAT FOR PROJECT PROGRESS REPORT****Physical & Financial progress of Project**

<b>No</b>	<b>Description</b>	<b>Details</b>
1.	Name of the Project / Study	
2.	Competent approving authority / Date	
3.	Project developer	
4.	Approved Total Cost	
5.	Contribution by Project developer, if any	
6.	Objectives of the project	
7.	Duration of the Project (in months)	
8.	Start / MOU Date and Zero Date	
9.	Scheduled completion date	
10.	Revised completion schedule	
11.	Planned work up to the quarter (physical), indicate milestones on quarterly basis	
12.	Actual progress (physical) with respect to milestones	
13.	Reasons for shortfall, if any	
14.	Asset procured, if any (give details)	
15.	Actual expenditure	
16.	Projected expenditure for the next quarter	
17.	Total amount released from PCRA	
18.	Filing of Patents / Commercialization related to Project.	

**Signature & Name of the Project Coordinator with Date**